

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday November 25, 2013
356 Main Street, Farmington, NH**

Selectmen Present: Charlie King, Paula Proulx, Matt Scruton, Jim Horgan and Arthur Capello

Town Staff Present: Town Administrator Keith Trefethen, Police Chief Kevin Willey, LT Drury.

Public Present: Neil Johnson, Mr. Wright

Chairman King called the meeting to order at 6:00pm.

1. Review of Minutes:

MOTION Scruton second Horgan “approve public minutes of November 12, 2013as presented” Passed 4-0-1.

MOTION Scruton second Horgan “approve minutes of November 20, 2013 as presented” passed 5-0.

2. Public Comment:

None

3. Hawkers & Peddlers

Mr. Wright was present to discuss with the Board a modification of his Hawkers & Peddlers License. He wished to change location as the past location did not afford him enough exposure as the general public thought that the vehicle was stored and not open for business. *MOTION Horgan second Capello “approve the change in application” passed 5-0.* The Board asked the Administrator to reach out to the CEO and determine his opinion as it relates to Hours of Operation and Off Street Location and authority to regulate per the ordinance

4. Appointment of Martin Laferte

MOTION Horgan second Scruton “approve the appointment of Martine Laferte as Alternate Planning Board Representative to the CIP Committee” passed 5-0.

5. Application for Restoration of Involuntarily Merged Lots

Board was in review of an application by Cameron Sod Farms for two lots that were purchased by them in 1986 & 1989 that were merged involuntarily.

MOTION Horgan second Capello “If information presented is correct and accurate approve the non voluntary merger of the lots per RSA 674:39aa” passed 5-0.

MOTION Capello second Horgan “if the information checks out authorize Chairman King to sign the application” passed 5-0

6. PD COPS GRANT

Police Department was successful in securing grant funding for the SRO position. Public Hearing to accept the grant will be conducted at the Business meeting of the 9th

7. Donation of School Bus

The School had offered a retired School Bus to the Town for utilization. The Bus was reviewed by the Town Mechanic who found the Bus in good working order. The Board of Selectmen were grateful to the School for the opportunity to utilize but will pass on the offer. This information will be provided to the Recreation Director who will let the school know of the town's decision.

8. Auctioneer materials

Selectmen Scruton recuse himself from this discussion. The BOS have had the opportunity to review the materials presented by various auction firms to determine what company they may wish to work with for the selling of tax deeded property. Because their proposals were so different they have decided to work with James R. St. Jean to market and sell the properties provided after a meeting with the Auction Company and all their questions have been answered. A meeting will be scheduled shortly to discuss the properties to be offered for sale and the process that will be followed. *MOTION Capello second Horgan "after a review a final vote will be taken to sign any agreement" passed 4-0-1.*

9. Town Report Review

RRP for Town Report services have been received. Three companies provided estimates for the work. *MOTION Scruton second Horgan "approve the proposal from The Country Press for printing of the Town reports @ \$1,115.76, with the second proposal submitted by RC Brayshaw & Co., Inc. @ \$1,597.00" passed 5-0.*

10. Health Insurance for 2014

Board reviewed a memo from the Town Administrator in discussion of what direction to go with Health Insurance in 2014. *MOTION King second Proulx "to provide non union employees the option of MTBSOS 20/40/1KDED plan with a change in RX Plan. Further to assign a 12% contribution per eligible plan for Health Insurance as their payment for Health Insurance. New Insurance product also provides a higher deductible for the package, the Town will contribute 25% to whatever deductible the employee is eligible for." Passed 4-1.*

11. Town Employee Financial Obligation CRF Removal

Approval was sought to remove from the CRF funding to compensate employees who have left our service throughout the year. Questions were raised as to the intent of the Fund. *MOTION King second Scruton "remove for the Employee Obligation CRF those*

funds that have been removed in the past to cover the cost for these outgoing employees” passed 5-0

12. Computer Server Status

Our agreement and the need for a new remote server is quickly approaching. The town has been working with GDS to enter into a new agreement but the stumbling block has been the length of the contract. Recently GDS has offered the town a one –year deal to provide structure and a new server for the new assessing software and provide an opportunity to the town to see how GDS performs as they will be looking for a longer deal. ***MOTION King second Horgan “agree to a one-year deal for GDS to provide Computer Server and File Storage for the Town of Farmington” passed 4-1***

13. Any other Business

MOTION King second Horgan “accept the warrant from the County for \$1,210,911” passed 5-0.

MOTION Capello second Horgan “agree to enter into one year contract with the current Auditing Firm” passed 5-0.

At 8:18PM Selectmen Capello motion to go into non-public session under RSA 91-A:3 II (d) to discuss land purchase with the Conservation Commission, 2nd by Charlie King. Roll Call Scruton (yes), Proulx (yes), King (yes), Horgan (yes) Capello (yes).

At 8:44PM, the Board. came back to public session

At 8:50PM Motion King to enter non-public session under RSA 91-A:3 II (a) to discuss Police Part Time Hire 2nd Scruton. Roll Call Scruton (yes), Proulx (yes), King (yes), Horgan (yes), Capello (yes).

At 8:55PM, the Board came back into public session

At 8:58PM Motion King to enter non-public session under RSA 91A:3 II (a)to discuss Police Collective Bargaining, second Horgan. Roll Call Scruton (yes), Proulx (yes), King (yes), Horgan (yes), Capello (yes).

At 9:10PM, the Board came back into public session.

At 9:12PM Motion King to enter non public session under 91A:3 II (a) discuss employment contract with Police Chief, second Horgan. Roll Call Scruton (yes), Proulx (yes), King (yes), Horgan (yes), Capello (yes).

At 9:49PM, the Board came back into public session.

Adjournment

MOTION Scruton second Horgan “to adjourn” passed 5-0 @ 9:56PM

Respectfully Submitted,

Keith M. Trefethen
Town Administrator

FARMINGTON BOARD OF SELECTMEN

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Matt Scruton